

Policy Statement

GUIDELINES FOR STUDENT PAPER COMPETITION

Mathematical Association of America

Louisiana-Mississippi Section

1. A special session for the presentation of student papers will be a part of each annual meeting of the Louisiana-Mississippi Section.
2. The Secretary-Treasurer will include in the Fall Newsletter a call for student papers. This call will consist of at least the following items:
 - a. description of the program, including eligibility and judging criteria, awards, and submission guidelines;
 - b. deadlines and addresses for the submission of both the abstract and the paper;
 - c. times and locations of the session as well as the Section Business Meeting, at which the awards will be made.
3. The Section Chair will appoint as student paper judges, four faculty members from colleges and universities in the Section. Two of these judges will be from Louisiana, and two from Mississippi. The Section Chair will appoint the chair of the Judges Committee prior to the publication of the Fall Newsletter.
4. Any student who has not yet received a master's degree is eligible to participate in the student paper competition.
5. A savings bond (amount to be set yearly by the members of the Executive Committee) will be awarded to the best undergraduate paper and to the best graduate paper, as long as there are at least three students participating in each category. If that is not the case, savings bonds will be awarded to the two best papers, regardless of the students' classification. MAA memberships will be awarded to all participants, if possible. The number of MAA memberships available will depend upon the number provided by the national organization plus a maximum of 10 provided by the Section.
6. The quality and content of both the written paper and the oral presentation are to be considered by the judges in their deliberations. The primary factors upon which the judges are to base the awards are originality, depth, and clarity of exposition.

Policy Statement for Exhibition at the Annual Meeting
Louisiana-Mississippi Section of MAA

1. At the planning session for the forthcoming annual meeting, the fee to be charged each exhibitor will be established by the Executive Committee in conjunction with a representative of the host institution. This action will be part of the official minutes of the Executive Committee and shall be published in the fall Section Newsletter. These fees may be used by the host institution to off-set some of the expenses entailed in hosting the meeting.

2. The host institution shall be responsible for contacting the representatives of companies who wish to display their products at the annual meeting of the Louisiana-Mississippi Section of the MAA

3. The host institution will be responsible for the physical arrangements pertaining to the displays mentioned in #2 above.

4. The host institution shall be responsible for the collection of the established fee from each exhibitor. The host institution shall be responsible for accurate record keeping of all such fees received and will report this record to the Executive Committee at the close of the annual meeting. This report will be included in the financial report in the spring Section Newsletter.

5. The presiding officer at the annual business meeting shall recognize and thank the exhibitors at that time. The host institution shall prepare and distribute at the annual meeting a list of all exhibitors. This list will be published in the spring Section Newsletter.

Policy Statement for Special Program Funds

Louisiana-Mississippi Section of MAA

1. For any programs approved by the Executive Committee for which a special registration fee is established, such fees shall fall under the guidelines of this document.

2. The fee shall be established and published by the Executive Committee prior to the beginning of the special program.

3. The host institution for the special program, through an approved registration procedure, shall be responsible for the collection and accurate record keeping of these fees. This record will be reported to the Executive Committee at the close of the special program.

4. The expenditure of the funds generated by such a special program shall be at the discretion of the Executive Committee and may be established prior to, during, or after the conclusion of the special program.

5. The record of the receipt and expenditures of these funds shall be published in the next Section Newsletter.

6. The funds from any such program shall be placed in a Special Programs account.